

**Multistate Anti-Terrorism Information Exchange (MATRIX)**  
**Board of Directors Meeting**  
March 18, 2004  
*Conference Call*

**Minutes**

On Thursday, March 18, 2004, at 10:30 a.m., a conference call of the Multistate Anti-Terrorism Information Exchange (MATRIX) Board of Directors was held. The following individuals participated in the conference call:

Lieutenant Phil Halibozak  
*Connecticut State Police*  
Inspector Karen Halliday  
*Michigan State Police*  
Director Mike McHargue  
*Florida Department of Law Enforcement*  
Superintendent John Monce  
*Ohio Office of the Attorney General*  
Lieutenant Colonel Ralph Periandi  
*Pennsylvania State Police*  
Commissioner Guy Tunnell  
*Florida Department of Law Enforcement*

Chief Mark Zadra  
*Florida Department of Law Enforcement*  
Mr. Doug Bodrero  
*Institute for Intergovernmental Research*  
Mr. Bob Cummings  
*Institute for Intergovernmental Research*  
Mr. Clay Jester  
*Institute for Intergovernmental Research*  
Ms. Michelle Nickens  
*Institute for Intergovernmental Research*

The meeting began with Chief Zadra providing an overview of his meeting with the MATRIX Review Committee in Utah. He explained that the Review Committee had many questions about MATRIX, but after hearing the facts about the project and the application, the participants appeared impressed and satisfied with the presentation. Chief Zadra mentioned that a decision should be rendered soon regarding Utah's participation. Overall, he believed the meeting was positive and educational. The board members agreed that Utah's participation is desirable. Mr. Bodrero offered that an article in *The Salt Lake Tribune* provided a much more accurate depiction of MATRIX than others that have been released lately.

Mr. Cummings continued the meeting and explained that a number of issues would be discussed during the conference call, including an update on participating states, Department of Homeland Security (DHS) concerns, long-term commitment to the project, Seisint negotiations, and the National Conference of State Legislators. First, he provided an update regarding participating states. Both Wisconsin and New York decided not to continue participation in the project. In addition, Iowa decided not to participate. However, Massachusetts and Minnesota are considering participation. Chief Zadra also mentioned that the Florida Department of Law Enforcement (FDLE) is working with Missouri, Indiana, and North Carolina.

Mr. Cummings explained that after Wisconsin and New York left the project, DHS had some concerns for long-term continuation of the project—whether to continue, to stop, or consider an alternative implementation. On Monday, March 15, 2004, DHS

met to discuss options and agreed they did not want to discontinue the project, but they do want a face-to-face meeting with the states and the board to discuss long-term commitment, future participation, concerns, and possible solutions. DHS had suggested the date of March 31, 2004, for the board to convene in Washington, DC. However, a number of the board members have scheduling conflicts. The members agreed it was important for all the board to attend. The Institute for Intergovernmental Research (IIR) will work with DHS on a meeting time and location. It was agreed the meeting should be held soon. It was suggested that the board invite other states that are interested in the project to this meeting.

Each of the board members discussed their concerns and level of commitment. Based on the comments received, it appears that the remaining states are significantly committed to the project and believe that, with the right outreach, others will realize the value of the system. It was suggested that a public relations component be considered to assist the project with outreach and education.

Mr. Bodrero asked if the board had any concerns with IIR working with Seisint regarding renegotiating the contract, extending it to March 2005, and reducing the monthly fees. No concerns were voiced.

In addition, Mr. Bodrero provided an overview of the recent meeting of the National Conference of State Legislators (NCSL). A presentation on MATRIX was given to the NCSL on February 19, 2004. The following day, legislators toured the Seisint facility and received a Factual Analysis Criminal Threat Solution (FACTS) demonstration. Approximately 20 legislators from 16 states and four NCSL staff members participated. Legislators asked many questions relating to privacy, information access, sources of information, distribution of information, security, and technology. Overall, the presentation helped minimize misconceptions and educate participants on the benefits of MATRIX. Both Chairman Tunnel and Chief Zadra stated that participants left with a more positive outlook than when they arrived. Subsequently, some of the participants have requested additional information on the project.

Chief Zadra mentioned that Seisint is working on a public demonstration version of FACTS that could be used to educate citizens, media, and others. He asked whether the board thought use of this demo would be helpful. The consensus was that any type of outreach materials or educational items would help the project.

Colonel Barry updated the board regarding the CNN interview. The interview was postponed and has not been rescheduled. However, he mentioned that he would try to get an update and report back to the board.

*The meeting adjourned at 11:00 a.m.*